



Pre-Doctoral Research Fellowship Incentive Award

Purpose:

This incentive program is designed to catalyze the development and successful submission of competitive applications to external doctoral research fellowship programs. The Graduate School will offer an incentive award to select graduate students who successfully complete and submit a competitive external fellowship application. The award will be 2.4 percent (rounded to the nearest \$50) of the annual fellowship amount. The minimum total fellowship amount must be \geq \$10,500 per year to qualify, while the maximum award is \$1,000. One incentive award may be distributed per student.

Eligibility:

To be eligible for an incentive award, a student must:

1. be a full-time Ph.D. student applying for a pre-doctoral fellowship that is comparable in prestige and competitive nature to the NSF Graduate Research Fellowship and similar programs (e.g., EPA Star), and that awards a minimum fellowship stipend of \$10,500 per year (To confirm eligibility of a program, contact the Director, Office of Graduate Fellowships and Awards Administration.);
2. exhibit exemplary academic achievement and accomplishments commensurate with those qualities that would position a student to be competitive (i.e., quality indicators similar to the University Graduate Fellowship awardees, in addition to strength of the pre-doctoral fellowship application);
3. have a defined area of research interest and the support of a graduate faculty mentor who will work with him/her to develop the fellowship application, including the research project plan;
4. be willing to adhere to the necessary production schedule and meet submission deadlines for the respective sponsor.

Application Procedures:

1. Prior to submitting a proposal for a fellowship to the respective external sponsor, the Graduate School must be notified of the student's intent. This notice must be submitted by the sponsoring faculty member with the following:
 - a completed "Intent to Submit" form (appended) that includes the signature of the sponsoring graduate faculty member;
 - a statement that clearly identifies the timeline for submission.
 - a summary of the pre-doctoral fellowship provisions from official program materials (i.e., advertisement for the award or description from Web site).
2. Once a completed proposal has been submitted to the funding source, the sponsoring graduate faculty member must submit the following:
 - "Submission Completed" form (appended) with signatures of the faculty sponsor, the program graduate officer, and the associate dean for graduate studies of the college;
 - copy of the confirmation of proposal submission from agency/foundation. Student must notify the Office of Graduate Fellowships and Awards Administration of the outcome of their proposal submission.

Deadline for Applications:

Rolling submission on a first-come, first-served basis as long as incentive funds are available during a given fiscal year. Completed nominations should be forwarded to the Office of Graduate Fellowships and Awards Administration, 209 Kern Graduate Building, University Park, PA 16802.

Pre-Doctoral Research Fellowship Application Incentive Award
Intent to Submit Form

Sponsoring Agency Information:

Name (Agency, Foundation, etc.): _____

Name of Fellowship: _____

Amount of funding per student per year: _____

Allowable expenses funded (e.g., stipend, tuition, health insurance, etc.): _____

Duration of Sponsor Funding: _____

Student Information:

Name: _____

College: _____

Doctoral Degree Program: _____

Contact Information:

Address: _____

Telephone: _____ Email: _____

PSU Student ID: _____

Student Signature: _____

Date

Production Timeline and Fellowship Description:

On a separate page, outline the production timeline you will utilize to successfully submit a competitive application.

Attach fellowship description from official Web site or program materials.

Sponsoring Mentor Information:

Name: _____
(print or type)

College: _____

Department/Program: _____

Campus Address: _____

Telephone: _____ Email: _____

Sponsoring Mentor Agreement:

In my estimation, this student has the academic qualifications, background and experience necessary to be a top candidate for this award. I agree to support and mentor this student through the process of submitting a competitive application and to help him/her to reach the benchmarks as outlined in our proposed production schedule.

Signature _____ Date _____

Name (Please Print or Type) _____ Signature _____ Date _____

College Associate Dean for Graduate Studies

Graduate School Approval:

Office of Graduate Fellowships and Awards Administration Recommendation:

Approve _____ Deny _____ Award amount _____

Barbara Struble _____ Signature _____ Date _____
Director, Graduate Fellowships and Awards Administration

Pre-Doctoral Research Fellowship Application Incentive Award
Submission Completed Form

Sponsoring Agency Information:

Name (Agency, Foundation, etc.): _____

Name of Fellowship: _____

Amount of funding per student per year: _____

Allowable expenses funded (e.g., stipend, tuition, health insurance, etc.): _____

Duration of Sponsor Funding: _____

Student Information:

Name: _____

College: _____

Doctoral Degree Program: _____

Name (please print or type)

Signature

Date

Faculty Sponsor

Name (please print or type)

Signature

Date

Graduate Officer of Program in which student is enrolled

Name (please print or type)

Signature

Date

College Associate Dean for Graduate Studies

Please attach an electronic verification of submission completion from agency/foundation.

Graduate School Approval:

Office of Graduate Fellowships and Awards Administration Recommendation:

Approve _____ Deny _____ Award amount _____

Regina Vasilatos-Younken
Senior Associate Dean

Signature

Date